

GLS Integration

The VinNOW integration with GLS allows you, from within the VinNOW application, to:

- Register to use GLS services from within VinNOW.
- Create GLS shipments and print the GLS shipping labels from a list of orders created in VinNOW
- Access GLS tracking information for the shipments.
- GLS On-Call Pickup Scheduling. For use on GLS Shipments created in VinNOW.
- GLS Pickup Summary. Summary of all VinNOW Scheduled GLS Pickups and their Packing Slip information.
- GLS Shipment Rating. For determining GLS Shipment Rates for their various shipping services available to Shipments being created in VinNOW.

Overview:

An active internet connection is required to use the GLS Services and before you can use the GLS Services within VinNOW, you must register your GLS account for use in VinNOW with GLS.

Prior to doing the GLS account registration within VinNOW:

You will need to have an active GLS Account. GLS Accounts can be created on the GLS website.

You will need to obtain GLS Web Service Credentials from your GLS Service Representative or GLS Account Manager. These credentials consist of a User Name and a Password. Those 2 values will be needed to register your account with VinNOW. Please note that the User Name and Password received from the GLS Service Representative are not the same as any User Name / Password that you may use to login to the GLS website.

Register To Use GLS Services

The first VinNOW user to register to use the GLS Services using the GLS registration form will be the primary GLS contact for your VinNOW system and will need to register your GLS account #. It is suggested that you limit access to update your GLS Account # to one or two individuals.

The GLS Registration option is accessed via the VinNOW Setup menu, then System Options, System Options Settings, under the GLS Shipping tab.

Click on GLS Registration. The GLS Registration form will come up. The information on the Registration screen identifies your GLS account information and is used to perform the GLS services that are available within VinNOW.

- GLS Account Number - Required. Your GLS account number that will be used for shipments, etc.
- User Name and Password - Required. These should be the GLS Web Service Credentials given you by your GLS Service Representative. The Password must be entered exactly as received from GLS, as it is case sensitive. The Contact Name and Title fields displayed are defaults from the user's User record. You may change these. The name entered here will show up on the shipping label, so you may want to use something generic, such as Shipping Department.
- The Company, Address, and Phone fields are defaults from the Winery Info record. A value for each of these fields is required.

When all required information has been supplied, click 'Ok' to Register your GLS account with VinNOW.

After the 'Ok' button is clicked, VinNOW attempts to validate the credentials entered by the User by communicating with the GLS web service. If that attempt is successful, a confirmation message will display. If the validation fails, a message will display letting the User know that their GLS account could not be validated.

NOTE: If you get a validation error, this error is being returned from GLS. Please contact GLS support to validate your credentials and assist you with this.

Setting Up GLS Shipping Preferences

The purpose of GLS Shipping Preferences is to set default values to be used when creating GLS shipments. To access this function, go to Setup, System Options, System Options Settings, then click on the GLS Shipping Tab.

Shipping Label Format – This is the format used when generating the GLS shipping labels. The default value is GIF format. GLS shipping labels may be printed in either GIF format or EPL format.

The **GIF** format prints a GIF image on standard 8.5" x 11" paper which can be attached to your packages by placing the label in a GLS Shipping Pouch. If you do not have a pouch, affix the folded label using clear plastic shipping tape over the entire label.

The **EPL** format is used to print the shipping labels in EPL2 format on an Eltron label printer. When using EPL format the label created will be 4" x 6".

When a shipment is created, the label will be generated using the format specified here. Once a shipment has been created using one of the formats, it is not possible to regenerate it and re-print it in any other format.

Shipping Label Printer – This is the printer where the shipping labels will be printed. If using the EPL format, be sure this printer is a label printer capable of accepting EPL2 formatted data. Please contact GLS for specifics on what ZPL printer is needed to print GLS Labels. If the setting is GIF it can be any standard 8 1/2 x 11 laser (not Ink Jet) printer.

Packaging – is the default value for Packaging that will be displayed initially on the Shipment Request screen when creating GLS shipments. Note: For GLS Shipping, the only valid value for Packaging is "Your Packaging".

Delivery Confirmation – is the default value for Delivery Confirmation that will be displayed initially on the Shipment Request screen when creating GLS shipments. Normally wineries must set this value to "Adult Signature Required" because wine is being shipped.



Reference 1 – is the default Reference 1 value that will be displayed initially on the Shipment Request screen when creating GLS shipments. The Reference 1 information is displayed on the GLS shipping label.

The suggested default for Reference 1 is the concatenation of following three VinNOW shipment related fields separated by dashes: customer number, invoice number, and the packing slip number. To represent this, generic variables are used as follows: %Cust-%Inv-%PS, where:

%Cust - represents the VinNOW customer ID number

%Inv - represents the VinNOW invoice number

%PS - represents the VinNOW packing slip number

Reference 2 – is the default Reference 2 value that will be displayed initially on the Shipment Request screen when creating GLS shipments. The Reference 2 information is displayed on the GLS shipping label. The suggested VinNOW default for Reference 2 is 'Approved Wine Shipper'.

Email Notification Information – allows you to supply the default E-mail notification information that will be set in the Shipment Request screen when it is initially displayed while creating GLS shipments.

Select the appropriate check boxes to alert the recipient or others that a shipment has been created, that an exception has occurred, and/or that the shipment has been delivered. Then enter the e-mail notification addresses (up to three). VinNOW allows you to specify general notification e-mail addresses. On this screen the following generic variables may be used:

%ShipEmail – represents the VinNOW Shipping Info e-mail address

%CustEmail – represents the VinNOW Customer e-mail address

%AltEmail - represents the VinNOW Customer alternate e-mail address

%BillEmail - represents the VinNOW Billing Info e-mail address.

If you have elected to send notification email upon Shipment, the customer will receive an email when the GLS label is generated, not upon actual pickup of the package.



Shipper/Service

Each of the 6 GLS Ship Services are in the Shipper table in the database. When setting up your shipper services you should go into the Setup-VinNOW Files-Shipper/Service screen and set which of these 6 ship services they want to be active for GLS Shipments.

Please keep in mind only GLS ship services that are 'active' in your account with GLS and is authorized by GLS to use, will be available in the drop-down selection list in our GLS Create Shipment forms.

The ShipCompliant Export code is the Code that will be sent to GLS and should reflect the appropriate service. These codes are defaulted and normally do not need to be changed by the user.